



**NORTHERN MARIANAS COLLEGE
BOARD OF REGENTS
Special Meeting of August 11, 2017**

Minutes

I. CALL TO ORDER

The special meeting of the Board of Regents of the Northern Marianas College was held on Friday, August 11, 2017 in the BOR Conference Room, Saipan Campus. Regent Michael Norita Evangelista, BOR Chairman called the meeting to order at 3:12p.m. and called for roll of the members. Four members were present and a quorum was established. Chairman Evangelista also took the opportunity to welcome Regent Cepeda back to the board. Regent Cepeda expressed his appreciation for the opportunity to return to the college Board and to supporting the college's goals.

II. ROLL CALL

Regents Present: Regent Michael Norita Evangelista, Esq., Chairman; Regent Elaine Hocog Orilla, Vice-Chairperson; Regent Irene T. Torres; Regent Charles V. Cepeda.

Others Present: Dr. Carmen Fernandez, President; Frankie M. Eliptico, Dean of Institutional Advancement; Martin Mendiola, Rota Executive Director; Maria Aguon, Tinian Executive Director; Anita Camacho, PPMO Manager; Konrad Reyes, Personnel Specialist; Johnny Aldan, Nursing faculty; Richard Waldo, Business faculty; Jerry Pangelinan, Personnel Specialist; Floyd Masga, UCEDD Director; Hedwig Hofschneider, Project Proa Director; Amanda Diaz, School of Education Instructor; Dennis Marcelo, Database Administrator; Daisie Camacho, Acting IT Director; Kathy Palacios, Staff Senate President; Andrew Reese, CFO; James Deleon Guerrero, Network Specialist; Patty Coleman, CREES Program lead; Christine Inos, Acting Director of Learning Support Services; Keone Tudela, Supply Specialist; Anemary Yoshida, Admin. Manager; Kaelani Demapan, Program Coordinator; Helen B. Camacho, Board Secretary (Recorder); Jesus C. Borja, BOR Legal Counsel.

III. REVIEW AND ADOPTION OF AGENDA

Regent Orilla moved to adopt the agenda, seconded by Regent Torres. The motion carried.

IV. PUBLIC COMMENTS

None.

V. OLD BUSINESS

A. Facilities Master Plan / FEMA funding for the Gym

Regent Torres moved to adopt the facilities master plan in concept and the FEMA Alternate Project for Permanent Work Program for the repair and expansion of NMC Gym, seconded by Regent Cepeda.

Chairman Evangelista called upon the president to make the presentation. President Fernandez presented the proposed facilities master plan concept including the gym (reports provided). She highlighted the following details below:

1. College Council met and approved the recommendation for the Facilities Master Plan concept and for the repair and expansion of the NMC Gym.
2. Facilities chronology of events as of August 10, 2017.
 - NMC BOR Resolution No. 2016-03: To proceed with the Rebuilding of the As Terlaje Campus utilizing the Federal Management Agency's Public Assistance Alternate Procedures Permanent Work Pilot Program.
 - NMCs letter dated April 01, 2016 was addressed to the Federal Emergency Management Agency (FEMA) requesting to participate in the Public Assistance Alternative Procedures Pilot Program.
 - FEMA letter dated July 26, 2016: Subaward agreement letter approving \$4.6 million request made on April 01, 2016. This amount (\$4.6M) will be directed towards the repair and expansion of the gym.
 - Project Description: Stage, fitness room, classroom, office; male and female showers; public restrooms; ample parking; 2,000 capacity seating; air conditioning; 24 hour power and water; energy efficient/solar energy.
 - Timeline: 20 months of construction; March or April 2019 completion.
 - March 07, 2017: Site visit by Mr. William Roche, Director Region IX. FEMA.
 - August 2017: BOR joint Finance and Program Committee and College Council reviewed and recommended approval of the proposal.
 - Facilities master planning: Estimated at \$300k to determine the design of the structure and cost estimates; architectural and engineering and construction; proposed to break ground in 2018.

Regent Orilla stated that although she is in support of using the funds for the completion of the NMC Gym, she would like to reassure the students that the board is also very cognizant of their needs. Regent Orilla was referring to the student government office. President Fernandez indicated that the Student Center is a very important priority. The student leadership has a temporary office in Building I and repairs for building D2 student center will commence soon.

Regent Cepeda inquired about the status of the gym and when the students will be able to use the facility. President Fernandez stated that it was destroyed by the typhoon and has been closed. The FEMA project that is proposed will allow for the hardening and expansion of the gym. The gym will reopen in 2019. As for the health and physical education classes, they are being held in classrooms and at the Ada Gym.

Chairman Evangelista asked for clarification about the August 2017 submission deadline for the gym design. President Fernandez stated that the college requested for an extension and it was granted. The new deadline is February 2018. FEMA granted a new deadline for the entire government.

Counsel Borja inquired about the verbal response given by director Roche for the \$4.6Million gym project. President Fernandez explained that FEMA will provide the college with a subaward letter for the project upon board approval of this gym proposal. Counsel Borja is concerned with the verbal approval because it may not be legally binding. He cautioned the board that it is subject to a formal approval by FEMA.

Regent Torres moved to approve the facilities master plan concept and the FEMA alternate project program for the repair and expansion of the NMC gym, seconded by Regent Cepeda. The motion carried.

B. FY2016 AUDIT

Regent Orilla informed the board that the Audit Committee was not able to meet. A copy of the 2016 audit was provided.

VI. EXECUTIVE SESSION

None.

VII. ADJOURNMENT

Regent Orilla moved to adjourn the meeting, seconded Regent Cepeda. The motion carried. The meeting ended at 3:55p.m.